

## ATESOL ACT Annual General Meeting

24 February 2024, 3:10 – 3:30pm

Venue TBC

### AGENDA

Chair: Helen Moore

Minute Secretary: Siyan Tang

**1. Welcome**

- Acknowledgement of country
- Approval of the agenda
- Attendance: See sign on sheet
- Apologies:

**2. Minutes of the 2023 AGM held on 28 February 2023.**

Motion to approve the minutes. *Moved:*

*Seconded:*

Vote:

**3. President's Report - Summary of year.**

Questions from the floor.

Motion to approve the report. *Moved:*

*Seconded:*

Vote:

**4. Treasurer's Report**

- Current Financial Report
- Tabling of Auditor's Report and reading of Statement from Auditor re audit.
- Questions from the floor.

Motion to approve the report. *Moved:*

*Seconded:*

Vote:

**5. Motion: reconfirmed from 2023**

That a reduced membership fee of \$15 will be offered to all those previously holding free student membership and others *for the first calendar year after graduating from a teacher education program*, conditional on providing proof of graduation.

*Moved:*

*Seconded:*

Vote:

**6. Election of 2022 Office Bearers**

All positions declared vacant.

Hand over to Interim Chair.

For each nomination, chair to:

- **check form to ensure** (i) person is ATESOL ACT member, (ii) nomination is accepted, and (ii) 2 nominators
- **call for any further nominations**

Secret ballot if more than 1 nomination for President, Vice-President, Secretary & Treasurer.

**6.1 Nominations for President:**

Name(s)-

*Nominated by:*

*Seconded:*

Declared/Vote:

**6.2 Nominations for Vice President:**

Name(s)-

*Nominated by:*

*Seconded:*

Declared/Vote:

**6.3 Nominations for Secretary**

Name(s)-

*Nominated by:*

*Seconded:*

Declared/Vote:

**6.4 Nominations for Treasurer**

Name(s)-

*Nominated by:*

*Seconded:*

Declared/Vote:

**6.4 Nominations for Committee** (at least 3)

Names

See attached forms for nominators.

Declared.

7. Any other Business **received prior to meeting**

Meeting closed at: